_____**Environment, Health, & Safety** _____
Training Program

SEC0500 – Hosting Foreign Nationals
Course Syllabus

Subject Category: Security
Course Length: 15 minutes
Delivery Mode: Web-based Training

Course Prerequisite: None
Medical Approval: None
Frequency: Annually

Course Purpose: The goal of this course is to familiarize employees with the requirements they must follow when hosting foreign nationals, along with counterintelligence/counterterrorism and export control issues.

Course Objectives:
Upon completion of this training employees will be able to:
1. Recall the DOE requirements for foreign national access
2. Recall the five terrorist-sponsoring (T-5) countries
3. Recognize who to contact when planning to host a foreign national from a T-5 country
4. Recognize foreign nationals from sensitive countries working more than 30 consecutive calendar days require LBNL Executive approval
5. Identify who can be a host of a sensitive or terrorist-sponsoring country foreign national
6. Identify the responsibilities for hosting a sensitive or terrorist-sponsoring country foreign national
7. Recognize the importance of export control laws
8. Recall the concept of "deemed exports"
9. Recall what to do if you notice suspicious behavior or intelligence gathering activities

Subject Matter Expert: Maki Tabata

Web-based Instructional Designer: Brooke Vaughn

Course Instructional Materials: Web-based course and a PDF downloadable version of the course is available within the web-based course.

Performance Criteria: Employees will be asked to demonstrate what they have learned from the web-based training by taking a brief quiz at the end of the course. Employees must pass the quiz with a 100% score to receive course credit.

Web Resource: EH&S Training Program web page @ http://www.lbl.gov/ehs/html/training.htm